**Tri-County Special Education Association**

Association Council Meeting

**Date:** August 12, 2021

**Location: TCSEA Board Room**

105 E. Hamilton Rd.

Bloomington, Illinois 61704

**Time:** 1:30- 1:45 Association Council Meeting

1:45 - 2:30 Executive Committee Meeting

**AGENDA**

1. Call to Order - Roll Call
2. Minutes of August 27, 2020 meeting of the Association Council are presented for approval.
3. Director’s Report

The Director’s Report is enclosed for review by members and their guests.

1. New Business

1. Review of Joint Agreement Budget

The budget for Fiscal Year 2022 assumes a significant (5.95%) increase over last year’s tentative budget. With all staff receiving a 4-6% increase and $8000 toward health insurance, per the bargaining agreement, this increase should not be a surprise. It should also be noted that we increased SLP services by 1.0 FTE per district request and will add an additional social worker at this board meeting to cover for maternity leave and an extended sick leave. We also had to increase our budget to purchase additional monitoring software to meet new SOPPA requirements. For the first time in 10 years, TCSEA will pass along this increase in assessment to its member districts.

The following FY 22 TCSEA Budget documents are attached:

* FY 22 Cumulative Budget;
* District income and billing for services and membership into TCSEA;
* FY 17-22 comparison document;
* OT/PT bill which is repeat information from the billing for services but shows exact costs of all personnel for those interested.

The Director recommends approval at this time.

1. Appointment of Executive Committee
2. Appointment of Finance and Board Policy Committees
3. Old Business
4. Adjournment

**Tri-County Special Education Association**

**Date:** August 12, 2021

**Location: TCSEA Board Room**

105 E. Hamilton Rd.

Bloomington, Illinois 61704

**Time:** 1:45- 2:30 TCSEA Executive Committee Meeting

**Executive Committee**

**AGENDA**

1. Call to Order
2. Roll Call
3. Additions/Deletions
4. Consent Agenda Items

A. Approval of June Board Minutes

B. Approval of Treasurer’s Reports

1. Public Participation
2. Administrative Report

A. Director’s Report

1. New Business
2. Approval Regarding the Appointment, Employment, Compensation, Discipline, Retirement, Resignation or Dismissal of Employees
3. The Director recommends approval to re-hire Valerie Spivey for a .6 FTE Social Work position in Clinton.
4. The Director recommends approving to recall Kari Prochnow at 1.0 FTE to cover counseling in Tri-Valley (.4FTE), Clinton (.4FTE) and Leroy Prep (.2FTE).
5. The Director recommends the approval of the following resignations:
   1. Tori Sampson – 1 FTE COTA.
   2. Dorene Solava – .8 FTE PT effective in November. Dorene has agreed to work 1 day a week for 10 weeks to get her replacement trained.
6. The Director recommends the approval to hire or change the status of the following employees:
   1. Shawna Lagreca .4 FTE PTA filling Rachel Schlipf and Jennifer Bauersfeld.
   2. Decrease Dijon Duncan from .6 FTE to .4 FTE.
   3. Hire Kristine Lawless .8FTE Physical Therapist replacing Dorene Solava.
   4. Increase Molly Walter by 80 hours to cover increased supervision needs of OT/PT staffing changes.
7. The Director also recommends moving Stephanie Buhrow to step three of the Psychologist Salary lane, with the completion of her Thesis.

B. Discussion Items

1. Discussion of hiring a grant team to write grants for TCSEA and its member districts.
2. Discussion of Brandon Wright for Spring Admin Academy.
3. TCSEA will follow district guidelines regarding masking, but do not plan on requiring staff to wear masks when in our Lincoln or Bloomington Office.
4. Last reading and possible approval of the following revised Policies:
5. Five Year Review  
   1:10 Cooperative Legal Status
6. 1:20 Cooperative Organization, Operations and Agreements
7. 1:30 Cooperative Philosophy
8. 2:220 – E4 Open Meeting Minutes
9. 3:30 Chain of Command
10. 7:230 Misconduct by Students with Disabilities
11. Regular Updates
12. 2:10 Cooperative Governance
13. 2:130 Board-Director Relationship
14. 2:240 Board Policy Development
15. 2:220 E7 Access to Closed Meeting Minutes and Verbatim Recordings
16. 2:240 E1 Press Issue Update
17. 2:240 E2 Developing Local Policy
18. 5:10 Equal Employment Opportunity and Minority Recruitment
19. 6:235 Access to Electronic Networks
20. Discussion and possible approval of director’s contract.
21. Old Business
22. Adjournment