

Special Education Timelines As of: April 16, 2021

Evaluations:

1. When a referral for evaluation is made, make a decision and notify parents: **14- school days.**
2. Complete evaluation and convene IEP meeting: **60-school days.**
3. Provide written notice to the parent concerning a student's eligibility after a decision is made: **10-school days.**
4. When a parent requests IEE, the district must agree or file for due process: **5-calendar days.**
5. Send notice convening IEP meeting to consider parent's IEE (after parents request a meeting to consider the results): **10-calendar days.**

IEP Meetings:

1. Respond to teacher's or parent's request to convene an IEP meeting: **10-calendar days.**
2. Advance notice to parent scheduling IEP meeting (may be waived by parent in writing): **10-calendar days.**
3. Convene IEP meeting to determine eligibility after consent for evaluation is obtained: **60-school days.**
4. Convene IEP meeting to determine placement after determination of eligibility (must occur within 60-day timeframe): **30-calendar days.**
5. The district's recommended action is given to the parent:
Immediately after IEP meeting.
6. Provide copy of IEP summary to parent: **Immediately after IEP meeting.**
7. Waiting period before implementing IEP (sooner if waived by parent): **10-calendar days.**