

## **Parent/Guardian Written Consent Requirements**

If IEP meetings are held virtually, the special education administrator, other TCSEA team member or case manager may ask permission to sign electronically for parents/guardians to indicate their attendance.

### **We are required to get Parent/Guardian Written Consent for the following:**

1. Initial Evaluation
2. Initial Special Education Placement
3. Re-Evaluation when collecting additional data
4. Change of Placement (or you will have to wait for this change to occur)
5. Every attempt must be made to obtain written consent for a re-evaluation when not collecting additional data