

# Logan County Parent Mentor Project

## Referral Form For: Administration and Teachers

Parent/Guardian is new to special education services, or has questions about special education services and would like support from another parent.

Administration/Teacher will:

1. Give Parent/Guardian consent form to sign.

Signed Consent Form:

Administration/Teacher will:

1. Contact Parent Mentor directly with signed consent form and will give general information.

Parent Mentor will:

1. Research information in general.
2. Contact Parent/Guardian within 48 hours.
3. Meet with Parent/Guardian by:
  - a. Phone call
  - b. Office visit
  - c. Home visit
  - d. School visit
  - e. Or at a convenient place for Parent/Guardian
4. Resolve issue/concern between all parties.
5. Follow up within 2-4 weeks with Parent/Guardian.

CONSENT FORMS AVAILABLE AT:

Parent Mentor Project folder in office

Tri-County Lincoln Office (217)732-2316

Website: [www.tscea.org](http://www.tscea.org)

